



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
City Government of Pasig

Ordinance No. 01  
Series of 2019

**AN ORDINANCE ESTABLISHING THE FREE BIRTH REGISTRATION PROGRAM FOR CHILDREN BORN IN PASIG CITY AND FOR OTHER PURPOSES.**

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**WHEREAS**, Presidential Decree No. 651 Section 1 states that "All babies born in hospitals, maternity clinics, private homes, or elsewhere, irrespective of the nationality, race, culture, religion or belief of their parents, whether the mother is a permanent resident or transient in the Philippines, and whose births have not yet been registered must be reported for registration in the office of the local civil registrar of the place of birth by the physician, nurse, midwife, hilot or hospital or clinic administrator who attended the birth or in default thereof, by either parent or a responsible member of the family or a relative, or any person who has knowledge of the birth of the individual child";

**WHEREAS**, Article 7 of United Nation Convention on the Rights of Children (UNCRC) says that all children have the right to a name and nationality which they should be granted at birth;

**WHEREAS**, the birth certificate of a child is proof of recognition of the newborn's individual importance to the state and his/her status under the law;

**WHEREAS**, it is an advocacy to recognize as mandatory the first right of a child to have his name and status register with the office of the Local Civil Registry as a person and on the part of the citizenry declaring upon the parents and guardians incumbent as a duty to register acts and events concerning status of a person;

**WHEREAS**, the Pasig City Government is cognizant that there are cases of unregistered children.

**NOW, THEREFORE, BE IT ORDAINED** by the Sangguniang Panlungsod of Pasig City in session assembled that:

**SECTION 1.** It is declared duty and advocacy to recognize the first right of the child to have his name and status registered with the Civil Registry in order to exercise the right to a name and a nationality.

**SECTION 2.** There shall be a declaration of granting full exemption from payment of registration fees in the registration by the parent or legal guardians who are found to be poorest among the poor.





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**SECTION 3.** The Pasig Social Welfare Department in joint cooperative effort with the City Civil Registry and City Health Office are directed to create mechanism in identifying those unregistered children ages 6 years old and below and were born in Pasig City.

**SECTION 4.** The Thirty (30) Barangays in Pasig City shall submit a list of unregistered children to Pasig Social Welfare Department to process the birth registration at City Civil Registry.

**SECTION 5.** All Public and Private Hospital and Birthing Homes shall strictly monitor the compliance of the registration of new born babies in accordance to Presidential Decree No. 651.

**SECTION 6.** The table below shows the amount to be borne by Pasig City Government in order to register the unregistered children:

Age of Children	Particular & Amount Certificate of No Record		Notary	Certificate of Live Birth	Miscellaneous	Birth Registration	Amount
	Local Civil Registration	Phil Stat Office					
0 day old – 2 years old	P120.00	P470.00	P150.00	P20.00	P100.00	P300.00	P1,160.00
2.1 – 5 years old	P120.00	P470.00	P150.00	P20.00	P100.00	P650.00	P1,510.00
6 years old	P120.00	P470.00	P150.00	P20.00	P100.00	P750.00	P1,610.00

**SECTION 7.** Duties and Functions of all stakeholders;

- Pasig Social Welfare Department (PSWD) – the Pasig Social Welfare Department shall conduct advocacy campaign, through advertisement in any form, scrutinise the application and to conduct interview to assess the applicants if qualified or not;
- City Civil Registry (CCR) – the City Civil Registry shall facilitate the registration of the Certificate of Live Birth upon endorsement of PSWD of the list of qualified applicants (must possess all the requirements);
- City Health Office (CHO) – the City Health Office thru the Maternal and Child Care shall monitor the 30 Barangays of Pasig City to identify unregistered children and unregistered birth.





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*[Handwritten signature]* **SECTION 8.** Process of availing the Free Birth Registration.

- The application form must be sought at PSWD;
- Filled – out application form and other needed requirements shall be submitted to PSWD;
- List of qualified beneficiaries will be submitted to the Mayor's Office for final approval of the City Mayor.
- Approved applicants shall bring all the requirements to the City Civil Registry for the Birth Registration.

**SECTION 9.** Eligibility for Free Birth Registration – All unregistered children who are residents of Pasig City may be included as beneficiaries under the following criteria;

- Families who are found to be below the poverty line for NCR as accorded by NEDA;
- Resident of Pasig City for at least five (5) years;
- Proven indigent evaluated and assessed by Social Workers of Pasig Social Welfare Department;

*[Handwritten signature]* **SECTION 10.** Documentation Requirements – The following should be submitted to the PSWD:

- Filled up Application form;
- Barangay Certificate of Indigency;
- Community Tax Certificate;
- COMELEC Voters Certificate with active status;
- Neo-natal medical records

*[Handwritten signature]* **SECTION 11.** Mode of Payment – the Pasig Social Welfare Department and the Local Registry shall identify at least one permanent employee of this City who shall served as the Special Disbursing Officer and facilitate the process of birth registration at CCR and at PSA and also to facilitate the liquidation report in accordance with the COA Rules and Regulations.

*[Handwritten signature]* **SECTION 12.** Appropriation – the appropriation amount to implement this Ordinance shall be chargeable to Local Council for the Protection of Children (LCPC) budget subject to the existing COA rules and regulations.

**APPROVED**, this 24th day of **January 2019** at Pasig City.





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**WILFREDO F. SITYAR**  
Councilor  
Majority Floor Leader

Attested by:

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**IYO CHRISTIAN C. BERNARDO**  
City Vice-Mayor  
Presiding Officer

APPROVED:

*[Handwritten signature]*  
**ROBERT C. EUSEBIO**  
City Mayor

Attested by:

*[Handwritten signature]*  
**LOIDA U. VILLANUEVA**  
Acting City Council Secretary

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